



CHECKLIST OF ACTIONS TO REDUCE IMPACTS



EVENT NAME:

DATE: ____ / ____ / ____

WHAT	HOW	WHO
 <p>INCREASE cycling & walking (if appropriate for your event)</p>		
 <p>INCREASE public transport use, dedicated coaches & shuttle buses</p>		
 <p>INCREASE shared transport use, e.g. car sharing</p>		
 <p>KNOW your impacts: measure, analyse, review, plan</p>		
 <p>USE sustainable onsite transport</p>		
 <p>REDUCE the impact of cars: reduce number of cars & increase occupancy</p>		
 <p>REDUCE trader miles by working with local concessions</p>		
 <p>REDUCE contractor delivery miles: keep it local</p>		
 <p>BALANCE travel emissions: consider engaging audience, staff, contractors & artists</p>		
 <p>COMMUNICATE the choices and benefits of sustainable travel</p>		

SHARE THE PLAN WITH EVERYONE INVOLVED AND REVIEW IT AFTER THE EVENT